



New England Lean Consortium

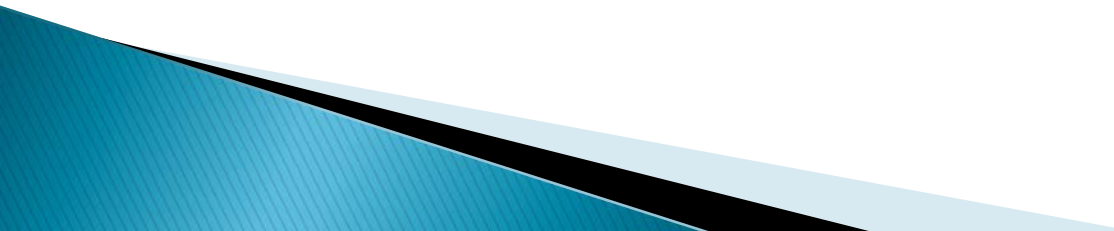
Board of Directors Meeting

Westford Regency

Westford, MA

February 21, 2018

Agenda

- ▶ 11:30 – Noon Arrival/Networking
 - ▶ Noon – 12:30 pm Introductions/Working Lunch
 - ▶ Consortium Update
 - ▶ Formation of the Rhode Island Lean Consortium (RILC)
 - ▶ Workshops/Training
 - ▶ Formation of the Membership Committee
 - ▶ Schedule for 2018
 - ▶ Open discussion
- 

Consortium Update



Members as of 11/8/17

— New England Lean Consortium

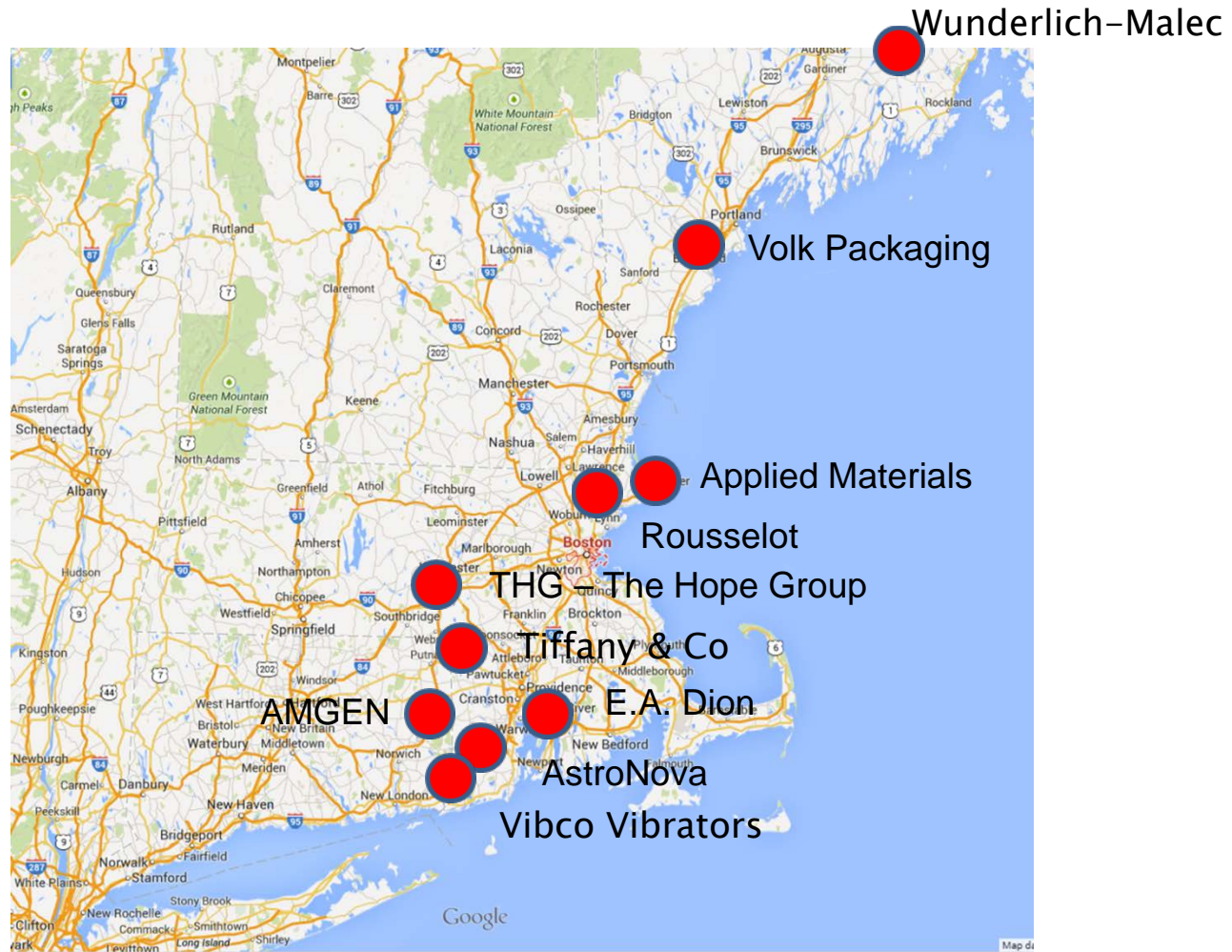
▶ Company (11)

- Amgen
- Applied Materials
- Astro-Nova
- E. A. Dion
- Hodges Badges
- Rousselot
- THG (the Hope Group)
- Tiffany & Co. (Confirmed as of 2/22/18)
- Volk Packaging
- Vibco Vibrators
- Wunderlich-Malec

▶ Individual (4)

- Bob Bilodeau – DaPro Rubber, Newburyport, MA
- Charles DaRosa – CPS Technologies, Norton, MA
- Jonathan Schwartz – Brady Resources, Weymouth, MA
- Steve Liautaud – President Harmon's Clam Cakes, Kennebunkport, ME

The New England Lean Consortium



Potential New Members

- ▶ MGA Cast Stone – Oxford, ME
- ▶ Grover Gundrilling – Oxford, ME
- ▶ Panolam Surfaces – Lewiston, ME
- ▶ Gemline – Lawrence, MA
- ▶ New Balance – Lawrence, MA
- ▶ Gem Gravure, Weymouth, MA

Eliminated

- ▶ Zoll Medical – Chelmsford, MA **(no responses)**
- ▶ Analogic – Peabody, MA **(company is being sold)**

- ▶ EZ Select – 1,800 contacts
 - Area codes 617, 508, 978, 871, 401

2017 Summary – A great year for the NELC!


- Adopted of a modified version of the Iowa Lean Consortium model. (Feb 8th Board Meeting)
- Collaborated with the Iowa Lean Consortium
 - Joe made a benchmarking visit to Des Moines, IA, to meet with Teresa McMahon, Executive Director, and Tracy Schuster, Virtual Assistant.
 - Joe attended the first annual Meeting of the Consortium of Lean Consortia in Baltimore, MD where representatives from nine Lean Consortia attended and shared best practices.
- Restructured the membership fees based of the number of people in the company or organization.
- Created a single person membership category.

2017 Summary – A great year for the NELC!

- ▶ Hired a Virtual Assistant, Cathryn Majorossy
 - Upgraded the website www.NELeanConsortium.com
 - Upgraded the LinkedIn accounts for
 - Joe Rizzo
 - New England Lean Consortium
 - Posts two articles per week on LinkedIn
 - Created a trifold
 - Created new logos
 - Created new business cards
 - Created a Newsletter
 - Created an account on MailChimp
 - Building a large data base for distribution of meeting notices and newsletter

Members are encouraged to visit the website for the NELC and Joe Rizzo on LinkedIn

2017 Summary – A great year for the NELC!

- Grew membership from six to twelve members
 - Lean Leader Meetings at Member companies
 - AstroNova
 - Amgen
 - Rousselot
 - THG
 - Volk Packaging
 - Plant Tour of non-member company – Gemline
 - Roundtable discussion – “How does each company measure Lean Activities?” - March
 - Workshops
 - Conflict is the Root of All Waste
 - Lean 101 at Digifab Conference
 - Board of Directors Meetings
 - February
 - August
- 

Formation of the Rhode Island Lean Consortium – RILC

MOU with Polaris MEP

Goals of the NELC

- Grow membership to twenty (20) members by the end of 2018
- To receive Workforce Training Grants to provide training in the four foundational tools of Lean.
 - Lean Overview
 - for high volume low mix companies (Lean 101)
 - Lean Overview for high mix, low volume companies (Lean 102)
 - Lean Overview for the Office
 - 5S
 - VSM – Value Stream Mapping
 - 8 Step Problem Solving
- Administrative support from the Polaris MEP

MOU is in final review.

Announcement could come as early as w/o 2/26/18

Formation of the Rhode Island Lean Consortium – RILC

MOU with Polaris MEP

Goals of the Polaris MEP

- Execute 10 additional Lean Manufacturing implementation projects as a direct result of participation in the Rhode Island Lean Consortium
- Project Work to include one or more of the following
 - VSM, 5S, Visual Standards, other Lean Tools
- Combine Lean Bus Tours with RILC Lean Leaders Meetings
- Conduct Lean Workshops
- Provide Outreach to recruit new members.

NELC – contributions

- ▶ The NELC will form a 501 c(6), non-profit corporation, the Rhode Island Lean Consortium, including the selection of a Board of Directors, and the creation of By-Laws
- ▶ The RILC will hold monthly Lean Leader Meetings at member companies on a rotating basis.
- ▶ The RILC will hold two Board of Directors Meetings per year
- ▶ The RILC will organize workshops and training sessions, mainly for its members, but also selected guests from the public sector
- ▶ The NELC will develop a website for the RILC
- ▶ The NELC will solicit RILC members for their Cost Savings and other improvements for Match for the Polaris MEP
- ▶ The RILC will solicit new Lean projects for Polaris MEP execution with a target of 10 additional projects in 2018.

Polaris MEP – contributions

- ▶ Payment of the annual membership fee where cost is an issue with a new member
- ▶ Provide a resource, on a part time basis, to work with the Director of the NELC to solicit new members for the RILC
- ▶ Apply for grants for the RILC
- ▶ Provide logistic services for Workshops and Training sessions, for the selection of venues, provision for lunch and refreshments, registration of attendees, and collection of monies.
- ▶ Polaris MEP will provide a Project Manager as resource to attend all RILC Lean Leaders meetings and RILC workshops.

Potential Workshops

- ▶ Joe Barto – Leadership (member interest)
- ▶ Anne C. Graham – Profitability
- ▶ Bob Hafey – Lean Safety (member interest)
- ▶ Cheryl Jekiel – Lean HR
- ▶ Kelly Couseneau – Emotional Intelligence (member interest)
- ▶ Maine MEP – Lean 102 (member interest in Maine)

Action Items:

- Joe to contact each potential Workshop Leader to send in a one page flyer of their workshop.
- Joe will circulate the Workshop flyers to the members.
- Members will respond to Joe with their interest level.

Potential Training

- ▶ Lean 101 (High Volume – Low Mix)
- ▶ Lean 102 (High Mix – Low Volume)
- ▶ 5S
- ▶ Value Stream Mapping
- ▶ 8-Step Problem Solving
- ▶ Lean – Six Sigma Yellow Belt
- ▶ Lean – Six Sigma Green Belt
- ▶ Lean – Six Sigma Black Belt
- ▶ Design of Experiments
- ▶ Other

Joe expects to get Workforce Training grants for the RILC and have the Polaris MEP conduct the training sessions

Next 7 Month Events

- ▶ January – Lean Leaders Meeting @ E. A. Dion
- ▶ February – Board of Directors Meeting
- ▶ February – Roundtable Discussion?”
- ▶ March 20th – Lean Leaders Meeting @ AstroNova
- ▶ March 21st - Leadership Workshop at West Point
- ▶ April – Open
- ▶ May – Lean Leaders Meeting @ Wunderlich-Malec
- ▶ May – Joe Barto Leadership Workshop @ AstroNova
- ▶ **Date to be established**
- ▶ Other – Tour of Watts Water, 1Q 2018
- ▶ Develop “Members Area” of website

Watts Water has been contacted – Waiting for a date
Members Area is nearing completion
List of Members is complete

Membership Fees

Annual Membership Fees

<u>No. of Employees</u>	<u>Annual Membership Fee</u>
1	\$250
2 - 25	\$500
6 - 50	\$750
51 - 100	\$1,000
101 - 150	\$1,500
151 - 250	\$2,000
251 - 500	\$2,500
501+	\$3,000

Iowa Lean Consortium

- ▶ Total of 126 Members
- ▶ Membership Fee based on number of employees
- ▶ Facilitated events by experienced practitioners
- ▶ Webinars
- ▶ Tri-fold with insert
- ▶ Collaboration, shared activities, and participant-based learning
- ▶ Interactive onsite workshops for leadership and practitioners
- ▶ Round Table discussions on key strategic change issues
- ▶ To gain from both teaching and sharing, and participating and learning
- ▶ Cross-sector sharing for actionable leadership
- ▶ Building a culture for change management
- ▶ Networking with practitioners
- ▶ Monthly regional Lean Coffee events
- ▶ Priority Registration – registration for our events will open 2 weeks earlier for members than non-members
- ▶ Waiting list priority – members will have priority on the waiting list over non-members

Iowa Lean Consortium

WHEN YOU JOIN THE ILC AS AN ORGANIZATION ALL EMPLOYEES:

- ▶ Have the ability to sign up for ILC events at no or very minimal cost ✓
- ▶ **Have access to the Members Only area** on the website where they will find training materials from events, shared calendar of training events, a Lean materials library and more! ✓
- ▶ **Can join the Members Only Forum** where members discuss lean topics and share ideas online.
- ▶ Are **encouraged to join our LinkedIn Group**, follow us on Twitter and to sign up to receive our e-news. ✓
- ▶ **Will have Priority Registration** – registration for our events will open 1 week earlier for members than non-members (NEW!) ✓
- ▶ **Will have waiting list priority** – members will have priority on the waiting list over non-members (NEW!) ✓