



## AME New England Lean Consortium

August 12, 2015

To: Attendees – AME New England Lean Consortium

Jacky Beshar – Groov-Pin  
Keith Jones - AEC  
Fran Labrie – L3-KEO  
Ed Murphy - THG  
John Roode - Cuddledown  
Randy Roy - THG  
Steve Russo – Astro-Med  
Rich Wills – Volk Packaging

Copies: Dave Beaudet – L3-KEO  
James Weisheit - AEC  
Lisa Julian - AEC

Subject: Notes from BOD Meeting at THG on August 11, 2015

- The Members are satisfied with the current model of the AME New England Lean Consortium
- Member Interests
  - More plant tours  
**More members mean more Plant Tours. Joe needs help in recruiting new members**
  - More problem solvers in their plants  
**Joe Rizzo can do a training session on Problem Solving**
  - More training  
**Joe Rizzo does training in Lean and Six Sigma**
  - Learn by Doing  
**The most valuable training includes simulations or real world activities**
  - Kaizens  
**Kaizens are a good way of Learning by Doing**
  - How to steer the Lean Ship  
**This can be an open discussion at a Lean Leaders Meeting or a separate Workshop**
  - How to change the culture to generate interest in Lean  
**This can be an open discussion at a Lean Leaders Meeting or a separate Workshop**

- One day, targeted and focused Workshops
  - Lean Accounting
  - Visual Workplace
  - Other – TBD

**Joe Rizzo to work with Bob Burke, President of the New England Region of AME to organize, schedule and market Workshops**

- Getting together to solve common problems

**These are commonly called SIG groups, Special Interest Groups.**

**Joe Rizzo will send out an e-mail asking each Lean Leader to list the three major problems they would like to have help in solving. Joe will analyze the responses and organize SIGs**

- Modifying the Agenda at Lean Leaders Meeting to include one or more of the following
  - Presentation on something new, as part of Learning
  - Mini-kaizens to help host company solve a problem

**Will modify the agenda for the Lean Leaders Meeting at Astro-Med in September**

- Using Doodle.com to set dates for Lean Leaders Meetings

**Will use to set the dates for the Lean Leader Meetings at Astro-Med, Volk Packaging and AEC**

- The Members would like to have the contact information for all the other members

**Joe Rizzo will provide.**